



# UWI CREDIT UNION CO-OPERATIVE SOCIETY LIMITED

## REVISED NEW MEMBERSHIP APPLICATION GUIDE

### Categories Of Membership

1) **UWI Employees** -

All permanent employees

All contract employees with at least eight (8) months service in one year.

2) **UWICU Employees** –

Upon completion of six (6) month probationary period.

3) **UWI Student/Graduate** -

All employed persons who are pursuing or have completed degree programmes.

4) **Tertiary Institution Employees/Students/Graduates** –

Institutions recognized by The Accreditation Council of Trinidad & Tobago.

5) **Affiliated Institution Employees** –

CARDI, CARIRI, Roytec, Republic Bank Limited - UWI Campus.

6) **Spouse/Parent/Sibling of Member** –

Member must be compliant and in good financial standing.

7) **Child/Grandchild/Ward of Member** -

Parent must be compliant and in good financial standing.

8) **Other registered Co-operative Society of Trinidad & Tobago**

### The Following ORIGINAL Documents to be Submitted at the UWI Credit Union Office are:-

- [ ] ALL Valid Identifications declared under Personal Details (ALL Applicants)
- [ ] \*Recent Utility bill (all Applicants)
- [ ] Marriage Certificate (for Spouse of Members)
- [ ] Birth Certificate/Court Order (for all Children/Grandchildren/Ward of Members)
- [ ] Student ID and recent Registration form/Degree Certificate (for all UWI Students/Graduates)
- [ ] Recent Job letter **AND** payslip (for all Employed persons)
- [ ] Work Permit/CSME Certificate (for Non-Nationals only)
- [ ] Statement of Cash Flows with supporting documents (for all Self-Employed persons)
- [ ] Certificate of Incorporation (for registered Co-operative Societies of T&T)
- [ ] Audited Accounts (for registered Co-operative Societies of T&T)

### \*In cases where the Utility Bill is not in the applicant's name, the following would apply:-

In Parent's/Guardian's name – a copy of the utility bill, birth certificate/Court Order (to verify relationship) & Utility Verification Form

In Spouse's name – a copy of the utility bill, marriage certificate (to verify relationship) & Utility Verification Form

In landlord's name – a copy of recent utility bill, a copy of lease agreement or rent receipt & the Utility Verification Form to be completed by landlord with a copy of landlord's ID.

All other names – a copy of recent utility bill and Utility Verification Form to be completed by declarant (person whose name is on the utility bill) along with a copy of declarant's ID.