



U.W.I. Credit Union Co-Operative Society Ltd.

118 Eastern Main Road, St. Augustine, Trinidad W.I.

Tel: 1-868-645-8526, 1-868-645-8780, 1-868-645-0619 Website: www.uwicu.tt Email: info@uwicu.tt

Our Ref: CompRDD

Dear Member

The UWI Credit Union Co-operative Society Limited in keeping with the following laws of Trinidad and Tobago, is currently in the process of conducting due diligence on all our existing members, as outlined in Regulation 11 of the Financial Obligation Regulation 2010 (R11 a):

- The Proceeds of Crime Act
- The Anti-Terrorism Act (and its Regulations)
- The Financial Obligations Regulations
- The Financial Intelligence Unit of Trinidad and Tobago Regulations
- The Central Bank of Trinidad and Tobago “Guidelines on Combating Money Laundering and Terrorist Financing”.

You are reminded that you are obligated to let us know when you have made changes to your personal information (change of name, status, address, telephone number, employer/department).

You are therefore asked to submit the following documents via email to accountupdate@uwicu.tt immediately, if you have not done so since **September 2022**:

- **2 forms of valid identification (National ID, Passport, Drivers Permit/Licence)**
- **A recent Utility Bill (WASA, T&TEC, Internet, Cable or Telephone – land line only)**
- **Job Letter showing nature of occupation and income or Recent Payslip, Pension, Grant, and NIS information and documents for any regular income source (e.g. property rental)**
- **Work Permit/CSME (for Non-Nationals only)**
- **The completed Personal Information Update form (attached) or Member Due Diligence Account Summary form, which could be obtained at the Credit Union’s office.**

Failure to submit these documents will result in you being unable to perform business transactions on your account.

Co-operatively yours

Compliance Department
U.W.I. Credit Union Co-operative Society Limited